

Basic Responsibility of the Kiddush Coordinator

As the coordinator, bring one dozen sliced bagels and set out.

- One dozen bagels – use any bagels in the freezer unless marked for the school.

Set out the food provided by KI – in KI refrigerator, freezer, or cupboards.

- Kosher wine in one-ounce plastic cups for 3/4 of those attending.
- Grape juice in slightly larger plastic cup
- One small challah
- Cream cheese and butter

KIers attending the Shabbat service for a regular Shabbat will bring food also, usually from these selected items:

- 1-2 packages of sliced cheese
- Trays of vegetables: sliced tomatoes, onions, peppers, cucumbers, etc.
- Salad(s): green salad or pasta salad
- Dessert such as cookies, cake, or brownies (read labels - no animal shortening)
- Kugel or veggie quiche
- Veggie casserole/lasagna
- Lox, herring, smoked fish of any kind.
- Tuna salad, egg salad

When kiddush is over:

- Wash, wipe, and put away all dishes and silverware. (Cabinets and drawers are labeled with categories of items to be stored in each).
- Clean counters and stovetop, wipe up around sink.
- Run garbage disposal.
- Unplug coffee machines and electric kettle. Wash out coffee pots.
- Turn off the oven.
- Clean up spills in the microwave.
- Reline trash cans. (Extra trash can liners are in the top drawer directly under the dish drainer or at the bottom of the trash can.)
- Take the trash to the dumpsters behind the building.
- Take home used towels/linens to be washed and return them within two weeks.
- Email KI office with inventory needs (paper plates, cups, plastic tableware, wine, grape juice, coffee, tea, half & half, challah, cream cheese, butter). She will forward the message to the appropriate person.

Thank everyone who brought food and ask that they take home anything left over.